

ARC Change Request

Ramsey Ridge Service Corporation ("RRSC")
Architectural Review Committee ("ARC")

Owner: _____ **Date Of Request:** / /

Address: _____

Telephone: _____ **Estimated Start Date:** / /

Lot Number: _____ **Estimated project duration:** ___ (days)

Type of Change: ___ **Building / Addition / Renovation** ___ **Pool / Water Structure**
(check one) ___ **Landscape Addition / Change** ___ **Fence**
 ___ **Other (specify):** _____

Notes:

1. Contractor signs are prohibited except where expressly approved by the ARC in writing.
2. An ARC Professional Services Fee of \$750 may be required by ARC prior to acceptance of this *ARC Change Request*; please consult an ARC Member to see if this applies.
3. If the project has not visibly started within one year after approval then this approval will expire and the Owner must make a new request for separate consideration by the ARC.
4. "As-built" inspections are agreed by the Lot Owner as part of this Request and the ARC may elect to conduct such inspections to confirm conformance to the approved plan; the Lot Owner must remedy all unapproved project aspects upon ARC request.

DESCRIPTION OF CHANGE

(Attach drawings, plans, or other documents which fully describe the project)
(Name/identify the attached drawing / plans / documents in the space below)

NOTE: ARC approvals are only for issues governed by the deed restrictions. Please review the deed restrictions before starting any project; the RRSC administers the enforcement of these restrictions. The ARC may elect to require any Lot Owner to submit a copy of applicable building permits prior to beginning any approved project.

This section is for ARC use

Date Received: / /

By (name): _____

ARC REPLY

<i>ARC Member Signatures</i> <small>(minimum of two require for approval)</small>		ARC Member to initial ONE of these			<i>Comments</i> <small>(identify amendments or reasons as applicable)</small>
		Approved As-Rec'd	Approved w/ Amendments	Not Approved	
	<i>Date</i>				